

Some Useful Information About Withdrawing (and Returning) to the University of Kansas

If it is after the first day of classes and you wish to petition for a tuition refund due to your situation, select the fee petition link at www.registrar.ku.edu.

- Make sure you have contacted all necessary groups/offices (see the checklist at www.registrar.ku.edu/withdrawalchecklists)
- If you withdraw on or after the first day of classes (excluding the summer term) you will have an enrollment appointment assigned during main enrollment for the following semester. If you withdraw (cancel your enrollment) prior to the first day of classes, (excluding the summer term) you will not have an enrollment appointment assigned and you will need to apply for readmission. Please make plans to see your academic advisor **before** your main enrollment appointment. Main enrollment appointments can be viewed on the enrollment system after you log-in to the Enroll and Pay system (<https://sa.ku.edu/psp/saku/?cmd=login>). For questions or problems with your main enrollment appointments, contact the Office of the University Registrar, 151 Strong Hall, (785) 864-4422, kuregistrar@ku.edu or visit the Edwards Campus' Regents Reception Desk.

Fall Main Enrollment: March/April
Summer Main Enrollment: March/April
Spring Main Enrollment: October/November

- If you are not enrolled for a semester or more (excluding summer), you must apply for readmission. For information about the application deadlines and process contact:

Undergraduate, International Students: International Student & Scholar Offices, 2 Strong Hall, (785) 864-3617 <http://www2.ku.edu/~issfacts/>

Undergraduate Domestic Students: Office of Admissions and Scholarships, Visitor Center, (785) 864-3911, www.admissions.ku.edu

Graduate Students: Graduate Application Processing Center, <http://www.graduate.ku.edu/~graduate/GAPC/>

We look forward to seeing you back at KU!